



We, as initiators and co-sponsoring organizations and associations, strive to provide our customers and their guests with safe and carefree experiences in Austria.

As leading industry representatives of Austrian agencies for events, meetings, congresses and incentives, we are meeting our responsibility to protect the health of all persons present at our events.

We support the measures of the Austrian Federal Government to contain and control the still prevailing COVID-19 pandemic and, with the present **Austria Event Protocol**, we have summarized necessary and meaningful framework conditions, which enable a safe and structured event organization in Austria.

The Initiators



CURRENT § INFORMATION

– containment measures in Austria –

Last updated: 19th October 2020

The information below refers to all important aspects in the event and tourism industry. Every 7 days the Austrian government evaluates the actual facts and figures of the COVID-19 situation and, as a consequence, adapts the rules and regulations regarding their prevention measures.

Adaptation of measures for high-risk (cluster) zones

Since September 2020 the Austrian government has been implementing a “traffic light” guiding system that informs about the epidemiological risk in each of Austria’s provinces, as well as about the possible, additional safety measures for each region. The recommended containment measures and instructions are based on the epidemiological situation of each province and are adjusted, accordingly.

As your competent partner on site in Austria, we will, of course, inform you about the actual traffic light “colour” and its possible changes and consequences for your current or future event projects.

Entry requirements/Airport

You can find up-to-date information regarding the valid entry requirements on the Austrian Tourist Board’s website: <https://www.austria.info/en/service-and-facts/coronavirus-information#entry-requirements>.

For additional information on a European-wide scale and possible return travel regulations, please visit the EU website: <https://reopen.europa.eu/en/>

- » Body temperature measurement
- » Safety distance minimum 1 meter
- » MNP masks are mandatory in all areas

Mandatory Mouth-Nose-Protection (MNP) mask

- » Customer areas of shops (in closed rooms)
- » Public transportation services, taxis and transfers, charter buses
- » Airports, interior of excursion boats, in cable cars and rack railroads
- » Healthcare institutions (medical practices, hospitals, treatment centres, etc.) and pharmacies
- » In the entire service sector with customer contact
- » Public administration buildings and schools outside the classroom (hallways, toilets etc.)
- » All types of events, in a closed room as well as outdoor

Supported by





Transport – Public/Private

- » MNP masks are mandatory (as well for drivers with customer contact)
- » Safety distance minimum 1 meter

Public transportation

- » In public service buses, the first two rows must remain empty
- » MNP masks are mandatory in cable cars and cog trains
- » MNP masks are mandatory indoors on excursion boats

Private transportation – Coach / Minivan / Limousine

- » Disinfection of the interior by the driver (after each trip)
- » No newspapers and no drinks on board for the guests
- » Max. 3 persons per car incl. driver
- » Max. 5 persons per car incl. driver
- » Coach – for services in Austria all seats may be occupied / toilets will be locked
- » Ship – only one ship per landing stage / One-way embarkation and disembarkation with safety distance

Guides & Museums

- » Outdoor guided tours – maximum of 12 guests per guide / safety distance minimum 1 meter / MNP mask not mandatory
- » Indoor guided tours (museums, sites, etc.) – maximum 6 guests per group / pre-reservation is necessary in most cases / safety distance minimum 1 meter / MNP masks are mandatory
- » MNP masks are mandatory for guides while on a coach, but not during guided tours outside the coach.

Restaurants/Gastronomy

- » In general, MNP masks are mandatory for guests except directly at the table
- » MNP masks are mandatory for staff and waiters
- » The maximum number of guests allowed per table is 6 persons.
- » Closing time is 01:00h, at the latest (ATTENTION: can vary due to the “traffic light” guiding system!)
- » Safety distance minimum 1 meter between tables and other guests
- » No safety distance within groups of guests
- » Available menu card must be laminated and disinfected each time before use or the usage of „disposable menu cards“
- » Special hygiene regulations for buffets
- » Mandatory hygiene and prevention concept for all restaurants with a capacity of more than 50 guests

Accommodation/Hotels

- » MNP masks are mandatory in all public areas, elevators and check-in/check-out
- » Safety distance minimum 1 meter
- » Breakfast area & restaurants – see regulations for restaurants/gastronomy
- » Spa, wellness and fitness areas – special safety distance measures

All Events (e.g. Meetings/Seminars/Congresses/Concerts/Theatre)

From October, 23rd 2020, the following maximum numbers of participants/guests are allowed

- » Indoor – with a maximum capacity of 6 persons without assigned seats
- » Outdoor – with a maximum capacity of 12 persons without assigned seats
- » Indoor & Outdoor – with a maximum capacity of 250 persons with assigned seats and an official registration at the local public administration
- » Indoor – with a maximum capacity of 1.000 persons with assigned seats and a special permit from the local public administration authority
- » Outdoor – with a maximum capacity of 1.500 persons with assigned seats and a special permit from the local public administration authority

General rules:

- » For indoor events with 50 or more participants/guests and outdoor events with 100 or more participants/guests an individual COVID-19 prevention concept must be established and executed, including a special COVID-19 certified manager on site.
- » MNP masks are mandatory for all events, both for indoor as well for outdoor.
- » Safety distance minimum 1 meter
- » No food & beverages services allowed during events

Trade shows and public fairs

- » A special permit from the local public administration mandatory is obligatory, including an individual COVID-19 prevention concept and a special COVID-19 certified manager on site.
 - » No maximum number of participants
- » MNP masks for visitors are mandatory as well as safety distance of minimum 1 meter
- » MNP masks are mandatory for staff

Guidelines for the safe planning and execution of events



This protocol was developed in close cooperation with the authorities and the service providers involved.

It is intended to strengthen the confidence in the quality of our services and the services we provide, above and beyond the legal measures and requirements.

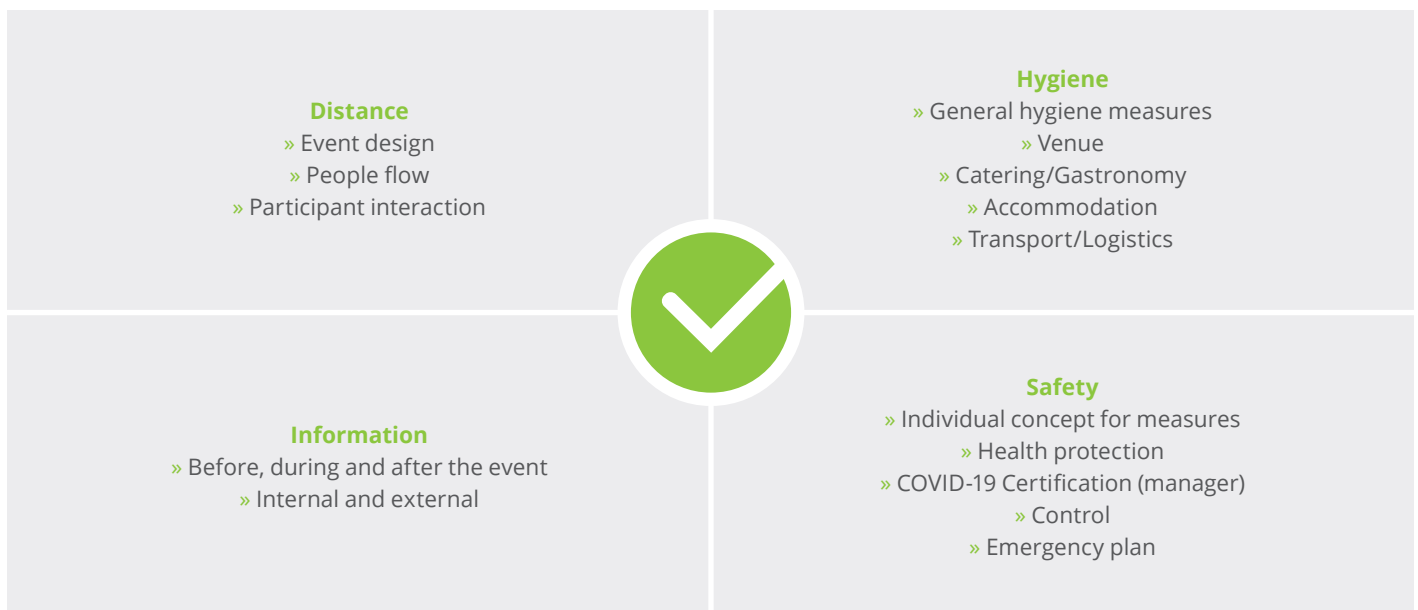
Hence, as your competent partner on site, we develop event concepts on time, with the necessary security in planning and with a 360° view and understanding.

And as your project coordinator we guarantee a safe and successful implementation of your event.

The ultimate objective of all measures is to protect the health and well-being of all event participants and all persons involved in the planning and operation of an event.

The **Austrian Event Protocol** defines four core areas, which are to be understood as the imperative guiding principles.

Distance – Hygiene – Information – Safety



These mentioned core areas and their content are the basis for us to develop an individual and customized COVID-19 prevention concept for your event, in a necessary next step.

As professional event agencies we have the experience, the competence and the qualification (as certified COVID-19 managers) to support you in a relevant and reliable way in your event project.